



## WEST DES MOINES WATER WORK BOARD OF TRUSTEES MEETING COMMUNICATION

**ITEM:****DATE:** November 19, 2018

5. Consent Agenda  
k. Resolution –

Accepting Completed Improvements: 2017 Mills Civic Parkway Water Main Extension – 81st Street to 88th Street (Water Works Project No. 00800-170-17008)

**FINANCIAL IMPACT:**

No additional financial impact. The final retainage payment is authorized 30 days after Board Acceptance as provided for in the construction contract. The retainage amount is \$10,687.78.

**SUMMARY:**

This action formally accepts this project as outlined in the construction project minutes attached. This contract is for extending fee district water main to close a water distribution system gap along Mills Civic Parkway. The work was done by Vanderpool Construction of Indianola, Iowa.

**BACKGROUND:**

In August 2017, the West Des Moines Water Works awarded a contract to Vanderpool Construction of Indianola, IA in the amount of \$214,682.00. It has been completed in accordance with the plans and specifications prepared by HR Green. It was inspected by the Water Works staff during the construction process. Based on the final quantities of work required by the project, the final construction cost is \$213,755.55. Other costs include engineering costs of \$38,844.06 and miscellaneous costs of \$2,313.28 dollars for a total project cost of \$254,912.89.

**RECOMMENDED ACTION BY THE BOARD OF TRUSTEES:**

To Approve Resolution Accepting Completed Improvements: 2017 Mills Civic Parkway Water Main Extension – 81st Street to 88th Street (Water Works Project No. 00800-170-17008).

Prepared by: \_\_\_\_\_

Approved for Content by: \_\_\_\_\_



**PROCEEDINGS OF THE BOARD OF TRUSTEES  
OF THE WEST DES MOINES WATER WORKS**

**CONSTRUCTION PROJECT MINUTES**

November 19, 2018

The Board of Trustees of the West Des Moines Water Works, West Des Moines, Iowa, met in regular session, at 4:00 o'clock P. M. on the above date. There were present Chair Brian Rickert and the following named Board members:

Trustee	Present	Absent
Scott Brennan	_____	_____
Jody Smith	_____	_____
Gretchen Tegeler	_____	_____
Mary Thomsen	_____	_____

\* \* \* \* \*

Trustee \_\_\_\_\_ introduced the following Resolution entitled "A RESOLUTION ACCEPTING COMPLETED CONSTRUCTION," and moved that the Resolution be adopted.

Trustee \_\_\_\_\_ seconded the motion to adopt the Resolution. The roll was called and the vote was:

Trustee	Yes	No	Pass	Absent
Scott Brennan	_____	_____	_____	_____
Brian Rickert	_____	_____	_____	_____
Jody Smith	_____	_____	_____	_____
Gretchen Tegeler	_____	_____	_____	_____
Mary Thomsen	_____	_____	_____	_____

Whereupon the Chair declared the following Resolution duly adopted:

**A RESOLUTION ACCEPTING COMPLETED CONSTRUCTION**

**WHEREAS**, on the 21st day of August, 2017, The West Des Moines Water Works entered into a construction contract with

**Vanderpool Construction of Indianola, IA**

2017 Mills Civic Parkway Water Main Extension – 81st Street  
to 88th Street (Water Works Project No. 00800-170-17008)

and,

**WHEREAS**, said contractor has substantially completed the construction of said public improvements in substantial accordance with the terms and conditions of said Contract and the Plans and Specifications for said project, and;

**NOW, THEREFORE, BE IT RESOLVED  
BY THE BOARD OF TRUSTEES OF THE WEST DES MOINES  
WATER WORKS, AS FOLLOWS:**

Section 1. That said report of the General Manager be and the same is hereby approved and adopted and said public improvements are hereby approved and accepted as having been fully completed in accordance with said Plans and Specifications and Form of Contract. The total final construction cost thereof is hereby determined to be \$213,755.55, and the total final project cost thereof is hereby determined to be \$254,912.89 of which amount includes engineering costs of \$38,844.06 and miscellaneous costs of \$2,313.28.

Section 2. That the amount of \$10,687.78 is approved for payment to the contractor in accordance with the terms of the Contract.

Section 3. That the Contractor's maintenance bond shall expire on the 19<sup>th</sup> day of November, 2022, which date is four years after the date of this Resolution and acceptance of said public improvements by The Board of Trustees of the West Des Moines Water Works.

**PASSED AND APPROVED**, this 19th day of November, 2018.

**THE BOARD OF TRUSTEES, WEST DES MOINES WATER WORKS**

Attest:

\_\_\_\_\_  
Brian Rickert  
Chair

\_\_\_\_\_  
Diana Wilson, P.E.  
Secretary

\* \* \* \* \*

CERTIFICATE

STATE OF IOWA	)
	) ss
COUNTIES OF POLK, DALLAS,	)
MADISON AND WARREN	)

I, the undersigned Secretary of The Board of Trustees of the West Des Moines Water Works, West Des Moines, Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of said Water Works showing proceedings of The Board of Trustees, and the same is a true and complete copy of the action taken by said Board with respect to said matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the face sheet of said agenda being attached hereto) pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by said law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no Board vacancy existed except as may be stated in said proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal hereto affixed this 19<sup>th</sup> day of November, 2018.

seal

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Diana Wilson, P.E.  
Secretary  
Board of Trustees  
West Des Moines Water Works  
West Des Moines, Iowa



▷ 8710 Earhart Lane SW | Cedar Rapids, IA 52404  
Main 319.841.4000 • Fax 319.841.4012

▷ [HRGREEN.COM](http://HRGREEN.COM)

November 12, 2018

William Mabuce  
West Des Moines Water Works  
4200 Mills Civic Parkway, Suite 1D  
West Des Moines, Iowa 50265

Re: Mills Civic Parkway Water Main Extension – 81<sup>st</sup> Street to 88<sup>th</sup> Street  
- Change Order No. 1  
- Certificate of Final Completion  
- Contractor's Application for Payment No. 5

Dear William:

Enclosed are 3 copies of Change Order No. 1, Certificate of Final Completion, and the Contractor's Application for Payment No. 5 for the above referenced project. Change Order No. 1 reconciles the project quantities to equal the as-built quantities. The Certificate of Final Completion identifies the project completion date as November 19, 2018 with a four-year warranty period through November 19, 2022. Payment Application No. 5 consists of payment of the retainage for the work completed through November 19, 2018. We have reviewed the payment application and recommend full payment in the amount of \$10,687.78 to Vanderpool Construction, Inc.

After WDMWW has approved this payment application, please distribute one copy to me and one copy to Vanderpool.

If you have any questions regarding this payment application, please feel free to contact me at (515) 657-5256.

Sincerely,

HR GREEN, INC.

A handwritten signature in blue ink, appearing to read 'Heath Picken'.

**Heath Picken, P.E.**

Project Manager

Enclosures

## CERTIFICATE OF FINAL COMPLETION

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DATE OF ISSUANCE 11-12-18

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OWNER West Des Moines Water Works

CONTRACTOR Vanderpool Construction, Inc.

Contract: \_\_\_\_\_

Project: Mills Civic Parkway Water Main Extension – 81<sup>st</sup> Street to 88<sup>th</sup> Street

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OWNER's Contract No. \_\_\_\_\_

ENGINEER's Project No. 160229

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This Certificate of Final Completion applies to all Work under the Contract Documents.

To

**WEST DES MOINES WATER WORKS**

OWNER

And To

**Vanderpool Construction, Inc.**

CONTRACTOR

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The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be complete in accordance with the Contract Documents on

**November 19, 2018**

DATE OF FINAL COMPLETION

EJCDC No. 1910-8-D (1996 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by The Associated General Contractors of America and the Construction Specifications Institute.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: Security, operation, safety, maintenance, and insurance of the work that

is complete to include all new facilities.

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CONTRACTOR: Warranties and Guarantees for the contractual period of four (4) years beyond

Final Completion, or November 19, 2022.

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This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

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Executed by ENGINEER on 11/12/18  
Date

By:   
(Authorized Signature)  
**HR Green, Inc.**  
ENGINEER

CONTRACTOR accepts this Certificate of Final Completion on 11-12-18  
Date

By:   
(Authorized Signature)  
**Vanderpool Construction, Inc.**  
CONTRACTOR

OWNER accepts this Certificate of Final Completion on 11-19-2018  
Date

By: \_\_\_\_\_  
(Authorized Signature)  
**West Des Moines Water Works**  
OWNER